TRANSFER ORDER SURPLUS PERSONAL PROPERTY	1. ORDER NUMBER (S) a. _____ b. _____	FORM APPROVED OMB NUMBER **3090-0014**	
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2. TYPE OF ORDER _____ STATE AGENCY _____ DOD (SES) _____ FAA	3. SURPLUS RELEASE DATE	4. SET ASIDE DATE	5. _____ NON-REPORTABLE _____REPORTABLE	6. TOTAL ACQUSITION COST

7. TO: **GENERAL SERVICES ADMINISTRATION (FPRS) ***	8. LOCATION OF PROPERTY

9. HOLDING AGENCY (Name and address) *

10. FOR GSA USE ONLY

SOURCE CODE _____

STATE   _____ _____   CITY _____ _____ _____ _____

TYPE OF DONATION _____ _____
ADJUSTED ALLOCATION CODE _____ _____

11. PICKUP OR SHIPPING INSTRUCTIONS *

12. SURPLUS PROPERTY LIST

L/I NO. (a)	IDENTIFICATION NUMBER (S) (b)	DESCRIPTION (c)	DEMIL. CODE (d)	COND. CODE (e)	QUANTITY AND UNIT (f)	ACQUISITION COST	
						UNIT (g)	TOTAL (h)

13. TRANSFEREE ACTION Transferee certifies and agrees that transfers and donation are made in accordance with 41 CFR 101-44, and to the terms, conditions, and assurances as specified on this document.	a. TRANSFEREE (Name and address of State Agency, SEA, or public airport) *	b. SIGNATURE AND TITLE OF STATE AGENCY OR DONEE REPRESENTATIVE	c. DATE
		d. SIGNATURE OF HEAD OF THE SEA (School or National Headquarters)	e. DATE
14. ADMINISTRATIVE ACTION I certify that the administrative actions pertinent to this order are in accordance with 41 CFR 101.44 and as specified on this document have been and are being taken.	a. DETERMINING OFFICER (DOD or FAA) *	b. SIGNATURE OR DETERMINING OFFICER	c. DATE
	d. GSA APPROVING OFFICER	e. SIGNATURE OF APPROVING OFFICER	f. DATE

• Please include "ZIP Codes" in all address blocks.   **123-107**   **STANDARD FORM 123** (Rev. 6-82)
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